

What can I do if school asks me to take my child home at lunchtime?

There may be times when school will ask you to collect your child at lunchtime. As a 'one off' this may resolve a specific incident. If, however, you are being asked to do this on a regular basis it should only be as part of an agreed arrangement to provide support for your child. The head teacher should tell you how many days they want your child to go home for lunch and what arrangements they intend to put in place to enable your child to stay for lunch in future.

If this is not provided then this means your child has been excluded from school at lunchtime which should be recorded as a half day exclusion.

What happens next?

If the number of days adds up to five days exclusion (10 lunchtimes) or more then you can ask to meet the governors.

If you or your school are concerned about your child's behaviour, school should arrange a meeting to draw up a plan that will detail the support your child needs to help them. This plan might be an Individual Education Plan (IEP) or a Pastoral Support Plan (PSP).

The plan should include details of how your child will be helped to achieve targets that are agreed at the meeting. It should list people who will be involved and explain what everyone, including you and your child, will do. It should also include a date for reviewing the plan.

If you would like help, please contact:

 **SN-IP** www.snipnorthants.org

Special Needs - Informed Parents

Springfield, Cliftonville,
Northampton, NN1 5BE
Tel: 01604 636111

or Fairlawn Centre, Spring Gardens
Wellingborough, NN8 2AA
Tel: 01933 271673

Fax: 01604 630283

e-mail: contact@snipnorthants.org

This information can be made available in other languages and formats upon request